

### Skills Points earned by Domain

The list below details the Vitae RDF Domains for which you will earn points for activities that you claim yourself on your Skills Point Record.

This list is organised alphabetically by **Type**, which is the individual activity you undertake. The **Category** under which that Type sits is also listed, to make it easier for you to find and claim points for any of these activities that you complete.

Please note that PGR training offered by **the Doctoral College, Careers & Enterprise, the Library, the Queen Mary Academy** and mandatory training, [Research Integrity Essentials](#) and [Cybersecurity](#), are allocated points automatically.

**Please do not claim these activities** as they will be automatically added to your record.

| Category                                   | Type  | Domain | Points in domain | Cap    |
|--|---|--------|------------------|--------|
| Course/ event/ seminar attendance          | Academic listening (EAL4640)                                | D      | 10               | 10     |
| Meeting/club/reading group attendance      | Careers 1-2-1 Session                                       | B      | 1                | 6      |
| Funding/ Intellectual Property application | Centre for Public Engagement – Small Grant                  | C      | 4                | 4      |
|  |   | D      | 2                | 2      |
| Funding/ Intellectual Property application | Centre for Public Engagement – Large Grant                  | C      | 6                | 6      |
|  |   | D      | 3                | 3      |
| Funding/ Intellectual Property application | Centre for Public Engagement – Participatory Research Grant | C      | 6                | 6      |
|  |   | D      | 3                | 3      |
| Course/ event/ seminar attendance          | CILT  | B      | 15               | 15     |
|  |   | D      | 15               | 15     |
| Course/ event/ seminar attendance          | CILT Module 1   | B      | 5                | No cap |
|  |   | D      | 5                |        |
| Course/ event/ seminar attendance          | CILT Module 2   | B      | 5                | No cap |
|  |   | D      | 5                |        |

| <b>Category</b>                            | <b>Type</b>   | <b>Domain</b> | <b>Points in domain</b> | <b>Cap</b> |
|--|---|---------------|-------------------------|------------|
| Funding/ Intellectual Property application | Competitive Funding Application (Internal to QM, e.g., PGRF/PGRIF)                      | C             | 2                       | 4          |
|  |   | D             | 1                       | 2          |
| Written publications                       | Conference Abstract Writing or Submission   | D             | 0.5                     | No cap     |
| Conference attendance                      | Conference Attendance (Half day)  | A             | 1.5                     | No cap     |
|  |   | B             | 1                       |            |
| Conference attendance                      | Conference Attendance (One day)   | A             | 3                       | No cap     |
|  |   | B             | 2                       |            |
| Conference attendance                      | Conference Attendance (Two days)  | A             | 6                       | No cap     |
|  |   | B             | 4                       |            |
| Conference attendance                      | Conference Attendance (Three days)  | A             | 9                       | No cap     |
|  |   | B             | 6                       |            |
| Conference attendance                      | Conference Attendance (Four days)   | A             | 12                      | No cap     |
|  |   | B             | 8                       |            |
| Conference attendance                      | Conference Attendance (Five days)   | A             | 15                      | No cap     |
|  |   | B             | 10                      |            |
| Giving presentations                       | Conference Presentation (Oral)  | A             | 3                       | 9          |
|  |   | B             | 3                       | 9          |
|  |   | D             | 4                       | 12         |
| Giving presentations                       | Conference Presentation (Poster)  | A             | 3                       | 9          |
|  |   | B             | 3                       | 9          |
|  |   | D             | 4                       | 12         |
| Written publications                       | Conference Proceedings  | A             | 1                       | 3          |
|  |   | D             | 3                       | 9          |
| Course/ event/ seminar attendance          | Core Research Knowledge or Methods Course (e.g., LTCC, IALS courses, master's lectures) | A             | 1/hour                  | 120        |
| Course/ event/ seminar attendance          | Creative mind: Unpacking learning for academic study (EAL6205)                          | A             | 5                       | 5          |
|  |   | D             | 5                       | 5          |

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|--|---|---------------|-------------------------|------------|
| Course/ event/ seminar attendance          | Data driven vocabulary development (EAL5200)        | A             | 5                       | 5          |
|  |   | D             | 5                       | 5          |
| Funding/ Intellectual Property application | Doctoral College Initiative Fund (DCIF) application | C             | 4                       | 4          |
|  |   | D             | 2                       | 2          |
| Course/ event/ seminar attendance          | Effective participation in seminars (EAL4660)       | D             | 10                      | 10         |
| Course/ event/ seminar attendance          | Effective presentations (EAL4650)                   | D             | 10                      | 10         |
| Course/ event/ seminar attendance          | English in social settings (EAL3671 & EAL3672)      | B             | 10                      | 10         |
|  |   | D             | 10                      | 10         |
| Course/ event/ seminar attendance          | English pronunciation skills (EAL4680)              | D             | 10                      | 10         |
| Course/ event/ seminar attendance          | English through literature (EAL4700)                | B             | 10                      | 10         |
|  |   | D             | 10                      | 10         |
| Ethical approval                           | Ethical Approval (Clinical)                         | C             | 10                      | No cap     |
| Ethical approval                           | Ethical approval (Fast-track)                       | A             | 1                       | 1          |
|  |   | C             | 3                       | 3          |
|  |   | D             | 1                       | 1          |
| Ethical approval                           | Ethical Approval (Full)                             | A             | 3                       | 3          |
|  |   | C             | 9                       | 9          |
|  |   | D             | 3                       | 3          |
| Ethical approval                           | Ethical Approval (Home Office)                      | A             | 3                       | 3          |
|  |   | C             | 9                       | 9          |
|  |   | D             | 3                       | 3          |
| Ethical approval                           | Ethical Approval (NHS)                              | A             | 5                       | 5          |
|  |   | C             | 15                      | 15         |
|  |   | D             | 5                       | 5          |

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|--|---|---------------|-------------------------|------------|
| Ethical approval                           | Ethical Approval (Standard)                                     | A             | 3                       | 3          |
|  |   | C             | 9                       | 9          |
|  |   | D             | 3                       | 3          |
| Course/ event/ seminar attendance          | Expand your vocabulary in English (EAL4720)                     | A             | 5                       | 5          |
|  |   | D             | 5                       | 5          |
| Funding/ Intellectual Property application | External Funding Application (less than £2000)                  | C             | 4                       | 8          |
|  |   | D             | 2                       | 4          |
| Funding/ Intellectual Property application | External Funding Application £2,000 - £10,000                   | C             | 6                       | 12         |
|  |   | D             | 3                       | 6          |
| Funding/ Intellectual Property application | External Funding Application >£10,000                           | C             | 9                       | 18         |
|  |   | D             | 4.5                     | 9          |
| Course/ event/ seminar attendance          | Funding Training  | C             | 1                       | 20         |
| Course/ event/ seminar attendance          | Get spotted: Masterclass on communicating with impact (EAL6208) | D             | 10                      | 10         |
| Giving presentations                       | Giving External Seminar (< or =30mins)                          | A             | 1.5                     | 4.5        |
|  |   | B             | 1.5                     | 4.5        |
|  |   | D             | 2                       | 6          |
| Giving presentations                       | Giving External Seminar (>30mins)                               | A             | 3                       | 9          |
|  |   | B             | 3                       | 9          |
|  |   | D             | 4                       | 12         |
| Course/ event/ seminar attendance          | Grammar in context 1 & 2 (EAL4731 & EAL4732)                    | A             | 10                      | 10         |
|  |   | D             | 10                      | 10         |
| Course/ event/ seminar attendance          | Health and Safety   | C             | 1                       | 10         |

| Category                                   | Type   | Domain      | Points in domain | Cap          |
|--|--|-------------|------------------|--------------|
| Funding/ Intellectual Property application | Intellectual Property Application                                    | A<br>C<br>D | 1<br>3<br>1      | 5<br>15<br>5 |
| Course/ event/ seminar attendance          | Intellectual Property Training                                       | C           | 1                | 20           |
| Course/ event/ seminar attendance          | Intercultural communication for the global workplace (EAL6200)       | B<br>D      | 5<br>5           | 20<br>20     |
| Funding/ Intellectual Property application | Internal Funding Application (less than £2000)                       | C<br>D      | 4<br>2           | 8<br>4       |
| Funding/ Intellectual Property application | Internal Funding Application £2,000 - £10,000                        | C<br>D      | 6<br>3           | 12<br>6      |
| Funding/ Intellectual Property application | Internal Funding Application >£10,000                                | C<br>D      | 9<br>4.5         | 18<br>9      |
| Giving presentations                       | Internal Presentation (< or =30 mins)                                | A<br>B<br>D | 1<br>1<br>2      | 3<br>3<br>6  |
| Giving presentations                       | Internal Presentation (>30 mins)                                     | A<br>B<br>D | 4<br>2<br>2      | 12<br>6<br>6 |
| Course/ event/ seminar attendance          | IT/ Software/ Programming Course                                     | A           | 1                | 30           |
| Giving presentations                       | Journal Club/ Reading Group/ Lab Meeting Presentation                | A<br>D      | 1<br>1           | 6<br>6       |
| Meeting/club/reading group attendance      | Journal Club/ Reading Group/ Lab Meeting/ Mentoring Group Attendance | A           | 0.5              | 30           |
| Course/ event/ seminar attendance          | Language Course (NOT English courses)                                | A<br>B      | 0.5<br>0.5       | 15<br>15     |

| <b>Category</b>                       | <b>Type</b>  | <b>Domain</b> | <b>Points in domain</b> | <b>Cap</b> |
|---------------------------------------|--|---------------|-------------------------|------------|
| Meeting/club/reading group attendance | Learning Development 1-2-1 Tutorial  | A             | 1                       | No cap     |
| Meeting/club/reading group attendance | Library Services 1-2-1 Session   | A             | 1                       | 30         |
| Mentoring                             | Meeting with mentor (not supervisor)                                       | B             | 0.5                     | 15         |
|                                       |  | D             | 0.5                     | 15         |
| Teaching                              | Mentoring/ Supervising of Project Student                                  | A             | 2                       | 8          |
|                                       |  | B             | 1                       | 4          |
|                                       |  | D             | 2                       | 8          |
| Organising events/ seminars           | Organising an Event/ Seminar/ Conference                                   | B             | 1                       | 10         |
|                                       |  | D             | 1                       | 10         |
| Organising events/ seminars           | Organising Conference - With External Speaker(s)                           | A             | 2                       | 8          |
|                                       |  | B             | 2                       | 8          |
|                                       |  | D             | 2                       | 8          |
| Organising events/ seminars           | Organising Internal Event/ Seminar - Without External Speaker(s)           | A             | 0.5                     | 6          |
|                                       |  | B             | 0.5                     | 6          |
|                                       |  | D             | 0.5                     | 6          |
| Organising events/ seminars           | Organising One-off Seminar - With External Speaker(s)                      | A             | 2                       | 4          |
|                                       |  | B             | 1                       | 2          |
|                                       |  | D             | 1                       | 2          |
| Organising events/ seminars           | Organising Weekly Seminar Series for a Semester - With External Speaker(s) | A             | 6                       | 12         |
|                                       |  | B             | 6                       | 12         |
|                                       |  | D             | 6                       | 12         |
| Course/ event/ seminar attendance     | Other Career Training or Development                                       | B             | 1                       | 60         |
| Course/ event/ seminar attendance     | Other Course/ Event Attendance   | A             | 1                       | 10         |
| Meeting/club/reading group attendance | Other Meeting Attendance   | A             | 0.5                     | No cap     |
| Course/ event/ seminar attendance     | Other Personal Effectiveness Training                                      | B             | 1                       | 30         |

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|--|--|---------------|-------------------------|------------|
| Course/ event/ seminar attendance          | Other Public Engagement/ Impact Training or Development  | D             | 1                       | 20         |
| Course/ event/ seminar attendance          | Other Teaching/ Demonstrating Training                   | B<br>D        | 0.5<br>0.5              | 10<br>10   |
| Outreach/public engagement                 | Outreach/ Public Engagement                              | D             | 1                       | 60         |
| Other                                      | Participation in Postgraduate Society Events             | B             | 1                       | 5          |
| Course/ event/ seminar attendance          | PGCAP/PGCLTHE  | B<br>D        | 30<br>30                | 30<br>30   |
| Other                                      | PGR Rep - PGR Forum Attendance                           | C             | 1                       | 8          |
| Course/ event/ seminar attendance          | PhD Day Attendance (School/Institute/Centre)             | A<br>B        | 4<br>2                  | 12<br>6    |
| Funding/ Intellectual Property application | Postgraduate Research Fund (PGRF) application            | C<br>D        | 6<br>3                  | 6<br>3     |
| Course/ event/ seminar attendance          | Preparing for your first assignment (EAL4800)            | A<br>D        | 5<br>5                  | 5<br>5     |
| Course/ event/ seminar attendance          | Principles of academic writing 1 & 2 (EAL4621 & EAL4622) | A<br>D        | 10<br>10                | 10<br>10   |
| Course/ event/ seminar attendance          | Process of writing (EAL4610)                             | A<br>D        | 5<br>5                  | 5<br>5     |
| Course/ event/ seminar attendance          | Professional writing for the global workplace (EAL6201)  | A<br>D        | 5<br>5                  | 5<br>5     |
| Course/ event/ seminar attendance          | Proofreading and editing skills (EAL4740)                | A<br>D        | 5<br>5                  | 5<br>5     |
| Outreach/public engagement                 | Public Engagement/ Outreach Activities                   | D             | 1                       | 60         |

| <b>Category</b>                            | <b>Type</b>   | <b>Domain</b> | <b>Points in domain</b> | <b>Cap</b> |
|--|---|---------------|-------------------------|------------|
| Work placement/ internship                 | QConsult Placement  | A             | 5                       | 10         |
|  |   | B             | 10                      | 20         |
|  |   | C             | 5                       | 10         |
|  |   | D             | 10                      | 20         |
| Funding/ Intellectual Property application | Queen Mary Impact Fund – Impact Accelerator                   | C             | 9                       | 9          |
|  |   | D             | 4.5                     | 4.5        |
| Funding/ Intellectual Property application | Queen Mary Impact Fund – Exploratory Impact Award             | C             | 4                       | 4          |
|  |   | D             | 2                       | 2          |
| Funding/ Intellectual Property application | Queen Mary Impact Fund – Impact Project                       | C             | 9                       | 9          |
|  |   | D             | 4.5                     | 4.5        |
| Course/ event/ seminar attendance          | Reading and writing critically (EAL4710)                      | A             | 5                       | 5          |
|  |   | D             | 5                       | 5          |
| Course/ event/ seminar attendance          | Reading/ Writing Retreat (Half Day)                           | B             | 1                       | No cap     |
|  |   | C             | 0.5                     |            |
|  |   | D             | 0.5                     |            |
| Course/ event/ seminar attendance          | Reading/ Writing Retreat (1 day)                              | B             | 2                       | No cap     |
|  |   | C             | 1                       |            |
|  |   | D             | 1                       |            |
| Course/ event/ seminar attendance          | Reading/ Writing Retreat (2 days)                             | B             | 4                       | No cap     |
|  |   | C             | 2                       |            |
|  |   | D             | 2                       |            |
| Written publications                       | Refereed Publication (Book Review)                            | A             | 1                       | 3          |
|  |   | D             | 3                       | 9          |
| Written publications                       | Refereed Publication (Journal Article/ Book Chapter)          | A             | 2                       | 4          |
|  |   | D             | 8                       | 16         |
| Meeting/club/reading group attendance      | Representing School or Research Group at Meeting or Committee | C             | 0.5                     | 12         |
|  |   | D             | 0.5                     | 12         |

| <b>Category</b>                                | <b>Type</b>                               | <b>Domain</b> | <b>Points in domain</b> | <b>Cap</b>      |
|--|---|---------------|-------------------------|-----------------|
| Research security and export controls for PGRs | Course/ event/ seminar attendance         | C             | 0.5                     | 0.5             |
| Course/ event/ seminar attendance              | Research Seminar/ Meeting Attendance      | A             | 0.5                     | 60              |
| Course/ event/ seminar attendance              | Research writing workshops (EAL7620)      | A<br>D        | 10<br>10                | 10<br>10        |
| Written publications                           | Reviewing a Conference Abstract           | A<br>D        | 0.5<br>0.5              | 10<br>10        |
| Written publications                           | Reviewing a Journal Article               | A<br>B<br>D   | 1<br>0.5<br>0.5         | 5<br>2.5<br>2.5 |
| Teaching                                       | Running Field trips - Field Activities    | A<br>B<br>D   | 3<br>2<br>2             | 12<br>8<br>8    |
| Teaching                                       | Running Field Trips - Preparation         | A<br>B<br>C   | 1<br>2<br>4             | 2<br>4<br>8     |
| Course/ event/ seminar attendance              | School/Institute Induction < or = 3 hours | B<br>C<br>D   | 1<br>1<br>1             | 3<br>3<br>3     |
| Course/ event/ seminar attendance              | School/Institute Induction > 3 hours      | B<br>C<br>D   | 2<br>2<br>2             | 6<br>6<br>6     |
| Course/ event/ seminar attendance              | Seminar Attendance                        | A             | 0.5                     | 30              |
| Course/ event/ seminar attendance              | Seminar Attendance (Series)               | A             | 0.5                     | 30              |

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|---------------------------------------|---|---------------|-------------------------|-------------|
| Course/ event/ seminar attendance     | Skills Audit (Training Only)                            | C             | 3                       | No cap      |
| Course/ event/ seminar attendance     | Storytelling for success (EAL6204)                      | A<br>D        | 5<br>5                  | 5<br>5      |
| Course/ event/ seminar attendance     | Structuring arguments and avoiding plagiarism (EAL4630) | A<br>D        | 10<br>10                | 10<br>10    |
| Course/ event/ seminar attendance     | Students' Union Training/ Event                         | C<br>D        | 1<br>1                  | 10<br>10    |
| Teaching                              | Successful Direct AFHEA Application (Not via CILT)      | B<br>D        | 4<br>4                  | 4<br>4      |
| Meeting/club/reading group attendance | TA Drop-in (Queen Mary Academy)                         | B<br>D        | 0.5<br>0.5              | 3<br>3      |
| Teaching                              | Teaching/ Demonstrating/ Marking/ Preparation           | B<br>D        | 0.5<br>0.5              | 15<br>15    |
| Course/ event/ seminar attendance     | Technical Course  | A             | 1                       | 10          |
| Course/ event/ seminar attendance     | TELT Course   | A<br>B<br>D   | 1<br>1<br>1             | 5<br>5<br>5 |
| Work placement/ internship            | Work/ Research Placement                                | B<br>D        | 0.5<br>0.5              | 15<br>15    |
| Written publications                  | Writing a Research Blog                                 | A<br>D        | 1<br>3                  | 3<br>9      |
| Course/ event/ seminar attendance     | Writing/ Publishing/ Other Dissemination Training       | A<br>D        | 0.5<br>0.5              | 15<br>15    |