

**Faculty of Medicine and Dentistry
Queen Mary University of London**

Extenuating Circumstances Guidance

Eligibility

- 1.1 Applicants who do not meet our minimum GCSE requirements.
- 1.2 Applicants who retake their AS or A levels (or equivalent qualifications) or take longer than 2 years to complete their A levels.
 - 1.2.1 *A level (or equivalent qualification) resit applicants must have applied for MBBS/BDS at Queen Mary University of London in the previous admissions cycle to be considered. Previous UCAS ID or QM Applicant ID must be provided on the extenuating circumstances application form.*
 - 1.2.2 *A level (or equivalent qualification) resit applicants must have achieved at least BBB (or equivalent) at their first attempt.*
- 1.3 Graduate applicants who take longer than 3 years to complete their undergraduate degree, or longer than 4 years to complete their 4-year integrated master's degree due to interruption or resits.

Extenuating circumstances

- 2.1 Illness e.g. hospitalisation, chronic mental or physical health problems preceding or during exams.
- 2.2 Personal circumstances e.g. bereavement of a first degree relative preceding or during exams.
- 2.3 Significant life events e.g. homelessness, family break up preceding or during exams.

Process

- 3.1 The Extenuating Circumstances panel will convene to discuss all applications once the EC deadline date has passed.
- 3.2 Applications will only be assessed with the supporting documentation received by the EC deadline date. Supporting evidence received after the EC deadline date will not be considered by the panel.
- 3.3 All decisions made by the Extenuating Circumstances panel will be final.

Outcome

- 4.1 Successful applicants who are retaking A levels (or equivalent qualification) will be required to re-sit the qualification subjects required to meet the minimum entry criteria of A*AA (or equivalent).
- 4.2 Applicants will hear the outcome from the FMD Admissions team prior to the UCAS deadline for MBBS/BDS applications.

Deadline

- 5.1 The completed extenuating circumstances application form and all supporting documentation must be received by 30th September.
- 5.2 No late extenuating circumstances application forms or supporting documentation will be considered after 30th September under any circumstances.

Required Documentation

- 6.1 Completed Extenuating Circumstances application form.

- 6.2 Official letter/email from school/university detailing any support/considerations given at the time of the extenuating circumstances. *
- 6.3 Official letter from hospital/GP/medical professional (*only applicable for medically related extenuating circumstances*). *
- 6.4 Letter from local police force (*only applicable for criminally related extenuating circumstances*). *
- 6.5 Death certificate (*only applicable for bereavement extenuating circumstances*). *

**This list is not exhaustive. You should include any additional formal documentation which supports an extenuating circumstances application.*