

AUDIT AND RISK COMMITTEE

A meeting of the committee will be held at **1515 hours** on **Tuesday 04 November 2025**, in rooms 2.16/2.17, Department W.

The meeting will be preceded by an *in camera* meeting for members with the External Auditors at 1500 hours.

AGENDA

	Paper	Lead
1. Welcome, apologies and declaration of interests	N/A	P Thompson
2. Risk management		
TO CONSIDER a deep dive on action in response to the staff survey (40 mins)	ARC25/16	S Ellis L Lester
3. External audit 2024–25		
a) TO CONSIDER the external auditors' annual report (10 mins)	ARC25/17	BDO
b) TO RECOMMEND to Council the Letter of Representation (10 mins)	ARC25/18	K Kröger
c) TO RECOMMEND to Council the audited financial statements (30 mins)	ARC25/19	K Kröger
4. Internal audit		
a) TO CONSIDER a report on capital projects (10 mins)	ARC25/20	KPMG
b) TO CONSIDER the internal audit annual report for 2024–25 and progress report on the 2025–26 internal audit (15 mins)	ARC25/21	KPMG
5. Assurance items		
a) TO RECOMMEND to Council the Fire, Health and Safety Annual Report for 2024–25 (20 mins)	ARC25/22	J Morgan
b) TO RECOMMEND to Council the Prevent Duty Annual Monitoring Return for 2024–25 (5 mins)	ARC25/23	J Morgan
c) TO CONSIDER the Transparent Approach to Costing (TRAC) process for 2024–25 (10 mins)	ARC25/24	K Kröger
d) TO CONSIDER the Financial Regulations (5 mins)	ARC25/25	K Kröger

6. Standing reports

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| a) TO NOTE any disclosures under the Whistleblowing Policy since the last meeting (2 mins) | Oral report | J Morgan |
| b) TO NOTE any allegations of fraud or financial irregularities occurring since the last meeting (3 mins) | Oral report | K Kröger |

7. Committee management and reporting

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| a) TO CONSIDER the second draft of the Audit and Risk Committee Annual Report for 2024–25 (15 mins) | ARC25/26 | P Thompson |
| b) TO CONFIRM the minutes of the meeting held on 17 September 2025 (5 mins) | ARC25/27 | P Thompson |
| c) TO NOTE the matters arising (3 mins) | ARC25/28 | P Thompson |
| d) TO NOTE the draft agenda for the next meeting (2 mins) | ARC25/29 | P Thompson |

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| 8. Any other business | N/A | P Thompson |
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9. Dates of meetings 2025–26

- Tuesday 03 March 2026 at 1500 hours, Rooms 2.16/2.17, Department W.
- Tuesday 09 June 2026 at 1500 hours, Rooms 2.16/2.17, Department W.