

Calculation form for the payment of UG taught external examiners

1. Payment Formula (for guidance only)

A lump sum is calculated by the SEB and distributed amongst the external examiners based on the amount of work they have undertaken i.e the modules under their review.

The lump sum will compromise:

- A. A minimum payment of £250 to cover responsibilities for modules up to the value of 120 credits (i.e. 8 x 15 credits) with up to 200 student registrations in total.
- B. £20 per 15 credit module beyond the minimum noted under A
- C. 50p per student registrations on the modules noted under B
- D. £10 per finalist enrolled on each programme of study under the review of the SEB.

Individual external examiners must be paid a minimum of £250

2. Calculation

1. Total number of 15 credit modules _____ = A	
2. Total number of 15 credit modules registrations _____ = B	
3. Lump sum (for modules to the value of 120 credits and 200 student module registrations)	£250
4. $A - 8 = C$	
5. $B - 200 = D$	
6. Number of Finalists _____ = E	
7. $C \times £20.00$	
8. $D \times £0.50$	
9. $E \times £10.00$	
	Total: