

APPLY TO SWITCH/EXTEND YOUR STUDENT VISA FROM WITHIN THE UK

*The application form may be subject to change,
please let us know if you notice any changes and
we will update our guidance*

1. Register an account

If you want to **switch** to a Student visa (i.e. you are currently holding a **non-Student visa** permission)

- Go to: <https://www.gov.uk/student-visa/switch-to-this-visa>

If you want to **extend** your Student immigration permission (i.e. you are currently holding a **Student visa**)

- Go to: <https://www.gov.uk/student-visa/extend-your-visa>

Apply

You must apply online.

As part of your application you'll need to prove your identity. How you do this depends on where you're from and the type of passport or resident permit you have.

You'll either:

- use the 'UK Immigration: ID Check' app to scan your identity document - you'll also create or sign in to your UK Visas and Immigration (UKVI) account
- give your fingerprints and a photograph (biometric information) at a UK Visa and Citizenship Application Services (UKVCAS) service point - this is to get a biometric residence permit

You'll be told what you need to do when you apply.

Start now >

Read carefully the information in this page and select 'start now'

Please respond to where you plan to live by selecting 'England, Scotland, Wales and Northern Ireland'


Where are you planning to live?

- England, Scotland, Wales or Northern Ireland
- Jersey, Guernsey or the Isle of Man

Continue

Select your answer depending on your nationality.

If you have an **EU/EEA/Swiss passport** and you answer 'Yes', then you will be led to instructions on how to complete your application using the '[UK Immigration: ID Check](#)' app before completing the application form. If your passport does not have a biometric chip, you will be redirected to the application form and given instructions on how to submit your documents.

<p>Do you have a current EU, EEA or Swiss passport?</p> <p>The EEA includes the EU countries and Iceland, Liechtenstein and Norway</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>Does your passport have a biometric chip?</p> <p>If your passport has a biometric chip, it will have this symbol:</p>  <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>
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If you are not an EU, EEA, or Swiss, the following questions about BRP will follow. Answer 'Yes' if you have the document.

Do you have a UK biometric residence permit (BRP)?

This includes an expired BRP. If you lost your BRP, select No.

Yes No

Please respond the questions accordingly. If your **BRP has expired for 18 months or less** and you select 'Yes' to the follow-up questions, you will be led to instructions on how to complete your application using the **app**.

If you select 'No' or your BRP has expired for more than 18 months, you will be redirected to the application form and given instructions on how to submit your documents.

<p>When did your biometric residence permit (BRP) expire?</p> <p><input type="radio"/> It expired less than 18 months ago</p> <p><input type="radio"/> It expired more than 18 months ago</p>	<p>Have you ever provided your fingerprints for a UK visa application?</p> <p>Select no if you were a child aged 4 or younger at that time.</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Is your name on your biometric residence permit the same as on your current passport?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p>
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If your identity can be verified through the 'UK Immigration: ID Check' app, you will be required to verify your identity by downloading the app in your smartphone, we recommend read the [guidance available](#) to familiarise yourself with the process.

Please note, you will need to complete the identity verification first to be able to access the application form. If your identity cannot be verified through the app, the instructions to submit the biometrics will be outlined after making the payment of the application, in the [next steps](#).

<h2>Check you can use the app</h2> <p>You can use the app on:</p> <ul style="list-style-type: none">• an iPhone 7 or newer models• an Android phone with near-field communication (NFC) <p>Check the phone's settings to see if it has NFC. The phone has NFC if you can use it to make contactless payments.</p> <h3>If you do not have a phone</h3> <p>Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.</p> <p>You do not have to apply on the phone - you can do the rest of your application on your computer or another device.</p> <p>We will send your decision letter by email – this can be your email or someone else's. You do not use your decision letter to prove your status.</p> <p>Continue</p> <p>I do not have a phone that can use the app</p> <p>I am applying in the UK and I cannot receive my decision letter by email</p>	<h2>Create a UK Visas and Immigration account</h2> <p>To use this service, you need to create an account.</p> <p>Once you have an account, you can use it to confirm your identity, apply and use other Home Office services.</p> <h3>What you need</h3> <p>You will need your:</p> <ul style="list-style-type: none">• date of birth• passport• email address• phone number <p>If you need to give someone application access so they can apply for you, you also need their email address and phone number.</p> <h3>Who can create an account</h3> <p>You can create an account for yourself or someone else in some cases - for example, your young child.</p> <p>Create an account</p>
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For all the other applicants, the following page includes information about the application process, fees, biometric information, and health surcharge read through it before selecting 'Apply now'.

How we use your data

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the [Privacy Notice for the Borders, Immigration and Citizenship system](#). This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

[Apply now](#)

Answer the following questions:

- **Are you currently in the UK?** Select 'Yes'
- **If you currently have an application for leave to remain pending with the Home Office,** [contact Advice and Counselling](#); otherwise, select 'No'
- **Register your email** – you should use the email account which you use most frequently.
- **Do you have an immigration adviser?** Select 'No' unless a solicitor or agent is helping you to complete the application form. Advisers at Advice and Counselling is not your immigration adviser.

Answer the questions, then check your answers and continue.

1. Start 2. Application 3. Documents 4. Declaration 5. Pay 6. Further actions

Check your answers

Check the information below before you continue to the next section.

Personal information

Are you currently in the UK?	Yes	Change
Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?	No	Change
Email address	test.app@qmul.ac.uk	Change
Who does this email belong to?	The applicant	Change

test.app@qmul.ac.uk

Immigration adviser

Do you have an immigration adviser based in the UK?	No	Change
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[Continue](#)

When you select 'continue', an email will be sent to the account used to create the application, you will need to verify the email to complete the visa application form.

2. Application Form

Answer all questions honestly and thoroughly according to your situation. We have explained some of the more difficult questions below.

Please note the questions in the application form may be different or in a different order depending on your circumstances or your previous answers on the form.

Name

Follow the instructions to answer questions about your name.

Telephone number

Give your telephone number if you have one.

UK Address

If you are planning to change address before you get a decision on your application, please check our [guidance](#).

About the property

Respond to this question accordingly, depending on your response, you will be asked further questions – for example the details of your landlord or your living arrangements.

Your gender and relationship status

Complete the details.

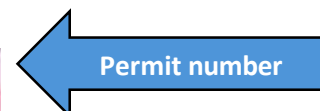
Nationality, country and date of birth

Complete the details as they are on your passport.

Passport

Confirm that you can provide your passport and complete the details as they are on your passport.

Biometric residence permit (BRP)



Permit number

If you have a BRP card that has expired for 18 months or less, you should include the details as they are printed on your BRP.

Identity card

Please complete the details if you have another identity card. This includes identity cards, issued from non-UK governments. This does not include driving licenses. If you have an internal passport, provide the details here.

Other nationalities

If you have previously or still hold another nationality, then select 'yes' and complete the following details. If you have not, please select 'No' and continue.

Your current UK immigration status

Do you currently have a visa or leave to remain? Select 'yes' if have Student immigration permission, Tier 4 immigration permission or another type of valid immigration permission which allows you to apply in the UK.

Your current UK immigration status

Do you currently have a visa or leave to remain?

Yes No

What type of visa or leave to remain do you have?

[I have a different visa or leave to remain](#)

Name of your visa or leave to remain:

Revocation, cancellation or curtailment

If your immigration permission to enter or remain in the UK has ever been revoked, [cancelled or curtailed](#), please select 'yes'; otherwise you can select 'no.'

Time in the UK

Please enter the number of years and months you have lived in the UK in total.

About your first parent

Complete the details using one of your parent's details. It does not matter which one.

If you do not know their details, then click 'What if I do not have my parent's details?' It will give a free text box where you can explain why you do not have their details.

About your second parent

Complete the details using your second parent's details.

If you do not know their details, then click 'What if I do not have my parent's details?' It will give a free text box where you can explain why you do not have their details.

National Insurance number

You will have a [national insurance number](#) if you have been working in the UK. Please enter the number here if you have one; otherwise select 'I do not have a National Insurance number.'

Driving License

Only complete this if you have applied for and been issued with a UK driving license.

World travel history

Please select 'yes' if you have been to any other countries in the past 10 years that are **not UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area**.

If you have answered yes, then the following question will ask for details about where you have been in 'Details of your world travel history.' Which will ask you the countries you visited, the reason and dates of entry and departure.

If you have not been in any of the countries listed, you can select 'No'

Evidence of English requirement

You can check your CAS to confirm how your English language level was assessed.

In most cases your Higher Education Institution has made assessment, so you would choose that option and you do not need to provide evidence of this if studying at degree level or above at QM for your visa application.

If your CAS says that your English language has been assessed in another way, select 'No' and answer the following questions according to your situation. Most students would find that they answer 'Yes' to the question below.

English language assessment

If you are studying at a Higher Education Provider, have they assessed that you meet the English language requirement, or that you are a 'gifted student'?

You can find this information on your Confirmation of Acceptance of Studies (CAS) statement, if you have one.

Yes No

Does the Higher Education Provider have a track record of compliance?

See the Register of Student Sponsors to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status Student Sponsor - Track Record.

Yes No

Check your CAS to see how your English level has been assessed:

Method of assessment of English language ability	Your sponsor is a Higher Education Institution (HEI), and has made its own assessment of your English language ability / My CAS confirms I speak, listen, read and write English to B2 level.
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Immigration history

Please complete the details. If you have not been subject to any of the actions listed select 'No'. If you have, then select 'Yes' and answer the following questions.

Breach of UK immigration law

Please complete the question.

Medical treatment in the UK

Please complete the details about any medical treatment you have received in the UK and answer the questions that follow.

Public funds

Usually, one of the restrictions of being on a Tier 4 or Student visa is that you are not entitled to public funds (this is referring to things like benefits) so you would normally select 'No'.

If you have received public funds, please select 'Yes.'

Convictions and other penalties

Please complete the question.

War crimes

Please complete the question. There is guidance to help with your understanding of war crimes, please read the information and tick to confirm you read it.

Terrorist activities, organisations and views

Please complete the question. There is guidance to help with your understanding of terrorist activities, organisations and views, please read the information and tick to confirm you read it.

Extremist organisations and views

Please complete the question. There is guidance to help with your understanding of extremist organisations and views.

Person of good character

Complete the question. If you select 'Yes', you will have to provide more details.

Employment history

Please complete the question.

Please refer to your CAS to respond the course information questions.

Sponsor license number and address

What is your sponsor license number? Write: **11W8K9Y63**

Sponsor's address Write: **Queen Mary University of London, 327 Mile End Road, London, E1 4NS.**

Place of Study

Select **Higher education institution with a track record of compliance** (Note this is important so please pay close attention to select this choice).

Place of Study

What type of sponsor will you be studying with?

The [Register of Student sponsors](#) sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.

- Independent School
- Higher Education Provider
- Higher Education Provider with a track record of compliance
- Overseas Higher Education Provider
- Publicly Funded College
- Private Provider

[What is the difference between a school and a higher education institution?](#)

Primary place of study

Choose 'Yes' if this will be your primary place of study. If not, then please select 'No' and complete the details.

UCAS details

Please complete the question.

Academic Technology Approval Scheme (ATAS)

Please complete the question. For further information about ATAS, please see [our guidance](#).

Current or past official financial sponsor

Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months? If you are not sure, then please see the information in the link on the application 'What is an official financial sponsor' or in our guide about [Official financial sponsor](#).

Future official sponsor

Please complete the question. If you select 'Yes', you will be asked further questions about your official financial sponsor.

Future official financial sponsor

Will you be receiving money from an official financial sponsor for your continuing studies?

Yes No

[What is an official financial sponsor?](#)

Examples of an official financial sponsor include the UK Government or your home Government, a university, or an international company or organisation. Examples of support may include a scholarship, internship, fellowship or training programme.

If you are being wholly sponsored by an official financial sponsor how will you prove this?

- My Student sponsor has confirmed this information on my CAS
- Letter of official financial sponsorship
- I am not being wholly sponsored

Course information

Please complete the information about your course from your CAS.

Note for the qualification you will get – This is the **RQF level** (for England) of your course, **not SCQF** (which is a separate academic framework used in Scotland).

*Your CAS may state NQF, instead of RQF. This is just a renaming of the academic framework but the levels are the same. For example, if your CAS states the academic level of your course being **NQF 7**, select on the visa application form **RQF level 7**.

Course dates

Please copy these from your CAS.

Accommodation

Please answer the question. Note it is **only if you have paid money (excluding deposit) for your accommodation to your sponsor, which is Queen Mary University of London**. See our guidance on [Funds for your Student visa application](#).

Accommodation payments

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This does not include money paid to a private landlord or housing organisation. Read the [Student Visa guidance](#) to understand how much of this will count towards your maintenance requirement.

Yes No

How much has been paid?

£

How can you prove this amount has been paid?

- My sponsor has confirmed this information on my CAS
- Receipts

Course fees

Please copy this from your CAS. If you have already paid your fees, complete the following questions and confirm 'My sponsor has confirmed this information on my CAS'.

If your CAS has not been updated to show that you have paid fees, then please contact [CAS-Admissions@qmul.ac.uk](mailto:Admissions@qmul.ac.uk) if you are a **new student** at Queen Mary or contact casinfo@qmul.ac.uk for **continuing students**.

Student loan

Please complete the question.

Maintenance funds

Are all of the maintenance funds required for this application in a bank account with your name on it? If you are required to show funds, then please complete the question based on your situation. Please refer to our [Funds for your Student visa application](#) page for guidance.

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Please respond according to your circumstances, if you respond 'Yes' to the above question, the following will apply, please respond according to your circumstances.

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

Yes No

How can you prove they are your parent(s) or legal guardian(s)?

- Birth certificate
- Adoption certificate
- Court document

Do you have permission from your parent(s) or legal guardian(s) to use this money? Please note, if the funds are not in your personal account, you would require permission from the account owner, please read our carefully our [Funds for your Student visa application](#) guide.

How can you prove they are your parent(s) or legal guardian(s)? Respond to this question based on your evidence you will provide later on along with the submitted visa application.

NOTE: You will automatically meet the financial requirement if you are making the new visa application from inside the UK and you have been in the UK for at least 12 months with valid immigration permission on the date of application. None of these questions will appear if you fit this exemption.

Your Confirmation of Acceptance of Studies (CAS)

Please complete the details as shown in your CAS.

You will then have the opportunity to check and edit answers about the applicant.

3. Dependants

At this point, you can add a [dependant child/spouse/partner](#) if you are eligible to do so.

Additional applicant

To add another applicant, select their relationship to you.

I would like to add a:

Add this applicant

Continue

If you don't have dependants to include in your application, choose 'continue'.

4. Documents

Select all the documents you will include with your application. You will upload the documents in the next steps and take your original passport to your appointment.

Providing your documents

You must provide your documents after you submit your application, these can be originals or copies. **Any passports provided must be originals.**

You will be able to upload copies of your documents on our commercial partner's website, or you can take your documents to your biometrics appointment to be scanned and uploaded by our commercial partner for a fee. You'll be told how to book an appointment and upload your documents after you submit your application.

You do not need to send any physical documents to the Home Office or UK Visas & Immigration unless you are advised to do so.

Your application may be rejected if you do not provide all mandatory documents. If your application is rejected due to documents not being provided, it will not be considered and an administration fee for each person included in the application will be deducted from your refund.

Save and continue

Differentiation Arrangement

If you are a national of a country that qualifies under the [differentiation evidence arrangement](#), you must still meet the Student visa requirement but only need to provide evidence of your funds and qualifications if requested to do so by UKVI.

5. Declaration

To complete this part of the application, please verify your email through the link sent to the account used to create the application at the start of the process. If you already verified your email, you will be asked to sign the declaration.

6. Pay

There are two payments embedded in the application which must be paid in full to be able to submit the application – the Immigration Health Surcharge (IHS) and the visa application fee.

After signing the declaration, you'll be directed to pay for the [IHS](#).

Please note, once you have clicked 'pay now' and have been directed to the IHS payment page, your visa application form will be locked and you'll no longer be able to amend your responses. Please take time to check your answers before completing this part of the process.

Immigration Health Surcharge payment summary

You need to make this payment as part of your immigration application.

You must pay by debit or credit card.

Name	██████████
Date	03 June 2025
IHS amount to pay	£ ██████████

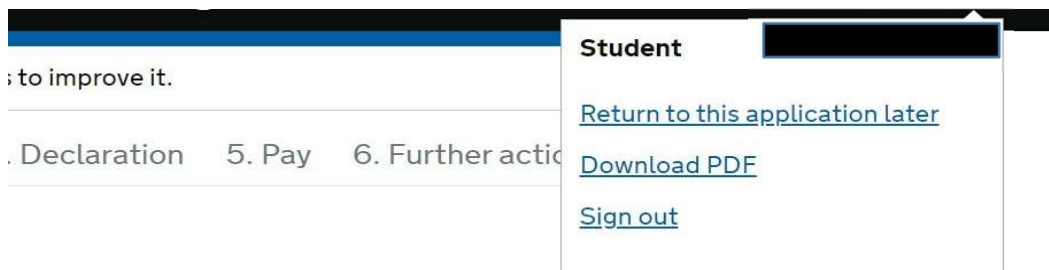
You can read more about [how the healthcare surcharge is calculated](#) on GOV.UK.

After paying the IHS, you will be redirected to pay the application fee, find out the visa application fee on [our website](#).

7. Submitting your application

Once you have completed the visa application form and paid the fees, your visa application is submitted.

You can save or print a PDF of your application form. You can also sign out, come back and view your application later.



8. Next steps

If you have used the 'UK Immigration: ID Check' app at the beginning of this application, you need to upload your [supporting document](#) by logging back into your UKVI application account.

If you were unable to use the app for the visa application, you need to register for the [UKVCAS website](#), upload your documents and make an in-person appointment. At the appointment, you will have your biometric (fingerprints and facial picture) taken. Please take your original passport to your appointment.

Keep log in details.

Keep a copy of your application, document checklist and copy of the documents used to support your application.

Make sure you have constant access to the email address, phone number and UK address stated in your visa application so as not to miss any communications (e.g. additional information/document requests) from UKVI.

9. When your Student visa is granted

When your visa is granted, you'll not receive a physical immigration document such as a BRP as these are no longer being printed. What you'll need to do instead is to [create an UKVI account to access your eVisa](#). Once your eVisa is set up, you can generate a [share code](#) as evidence of your immigration status.

Full instructions on eVisa will be included in the UKVI decision letter when your visa application is successful.

You can watch the Home Office videos about how to create an UKVI account and access your eVisa:

- [What is an eVisa?](#)
- [How to create a UK Visas and Immigration \(UKVI\) account and get access to your eVisa](#)
- [How to prove your immigration status with an eVisa](#)

After having your eVisa set up, you need to [log into the UKVI account](#) to check that the visa details are correct. Please see our website information on [Visa problems and errors](#).

More information on Student Visas can be found on the Advice and Counselling Service website

- <https://www.qmul.ac.uk/welfare/visas-international-advice/student-visas/>

To contact an International Student Adviser please see our website contact page

- <https://www.qmul.ac.uk/welfare/about-us/contact-us/>